

Date & Time of Print: 14/10/2026 09:53:15 – Time Zone: Gulf Standard Time

Buyer Organisation: Dubai Health Authority

#### Overview

|              |                                                                                   |
|--------------|-----------------------------------------------------------------------------------|
| RFQ/RFP Code | rfq_247010                                                                        |
| Title        | N/UAE National Day 2026/IPR#12600353/DHA–Corporate Communication & Marketing Dept |
| Description  | 1: UAE National Day 2026 (RFP) – 0 EA                                             |
| Status       | Running                                                                           |

#### RFQ/RFP Settings

|                                    |                     |
|------------------------------------|---------------------|
| Online Response Required:          | Yes                 |
| Event Currency                     | AED                 |
| RFQ/RFP Publication                | 21/09/2026 14:51    |
| Closing                            | 23/10/2026 10:00:00 |
| Time Limit for Expressing Interest | 23/10/2026 10:00:00 |
| Awarding Strategy                  | No Ranking          |

#### Additional Information

|            |                     |
|------------|---------------------|
| Section    | Section Description |
| ERP import |                     |

|                   |                   |                         |
|-------------------|-------------------|-------------------------|
| Title             | Description       | Value Assigned by Buyer |
| Notes To Supplier | Notes To Supplier |                         |

|         |                     |
|---------|---------------------|
| Section | Section Description |
| PO Type |                     |

|           |             |                         |
|-----------|-------------|-------------------------|
| Title     | Description | Value Assigned by Buyer |
| PO Number | PO Number   |                         |

### Attachments

| Path                                                             |              | Description            | Folder Size                                 |           |
|------------------------------------------------------------------|--------------|------------------------|---------------------------------------------|-----------|
| root (3)                                                         |              |                        | 5,494 KB                                    |           |
| Filename                                                         | Downloadable | Last Modification Date | Description                                 | File Size |
| Appendices.pdf                                                   | Yes          | 21/09/2026             | TENDER FEES and TENDER BOND IS NOT REQUIRED | 3,175 KB  |
| General Contract Template.pdf                                    | Yes          | 21/09/2026             |                                             | 1,463 KB  |
| Request For Proposal (RFP) Eid Al Etihad & Commemoration Day.pdf | Yes          | 21/09/2026             |                                             | 857 KB    |

### Envelopes

|                        |     |
|------------------------|-----|
| Qualification Envelope | Yes |
| Technical Envelope     | Yes |
| Commercial Envelope    | Yes |

### Qualification Envelope

|                     |
|---------------------|
| General Attachments |
| Allowed             |

### Company Details

| Question                                     | Description                                                                                                                                                                                                                                                                                     | Question Type |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Company Name as per the trade license        | Company Name as per the trade license                                                                                                                                                                                                                                                           | Text          |
| Trade license / Com Registration copy:       | Please attach the company's UAE Trade License or it's Overseas Commercial License, whichever is applicable.<br>* UAE Companies are expected to attach their copy of Valid UAE Trade License.<br>* Overseas Companies are expected to attach a copy of their Valid Country's Commercial License. | Attachment    |
| Trade License / Commercial Registration No.: | Please enter the company trade License / commercial Registration Number:                                                                                                                                                                                                                        | Text          |
| Tax Registration Certificate                 |                                                                                                                                                                                                                                                                                                 | Attachment    |
| Company Type                                 | Please select the type of the company.                                                                                                                                                                                                                                                          | Option List   |
| Activities as per the trade license:         | Activities as per the trade license:                                                                                                                                                                                                                                                            | Text          |
| Company's Website:                           | Company's Website:                                                                                                                                                                                                                                                                              | Text          |

|                                                   |                                                                                                                                                                                                                                          |            |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Company Email:                                    | Company's Email:                                                                                                                                                                                                                         | Text       |
| Company's Address:                                | Please enter your Company's Address.                                                                                                                                                                                                     | Text       |
| Bank Official Letter / رسالة رسمية من البنك       | Please attach herein an official reference letter from the bank stating the company bank account details including IBAN with the bank itself.<br>الرجاء إرفاق رسالة رسمية من البنك تحتوي على تفاصيل الحساب البنكي IBAN للشركة بما في ذلك | Attachment |
| Bank Statement (3 Month) – كشف حساب بنكي (3 شهور) | Bank Statement (3 Month) – كشف حساب بنكي (3 شهور)                                                                                                                                                                                        | Text       |
| كشف حساب                                          | Please attach bank statements for the previous three months<br>يرجى إرفاق كشف حساب 3 شهور                                                                                                                                                | Attachment |

### Company Information

| Question                                                                        | Description                                                  | Question Type |
|---------------------------------------------------------------------------------|--------------------------------------------------------------|---------------|
| Estimated Annual Turnover                                                       | Please enter your Company's Estimated Annual Turnover        | Numeric       |
| Company Organization Structure                                                  | Please attach a copy of your company organization structure. | Attachment    |
| Total Number of Staff                                                           | Please select the Range of your total number of staff.       | Option List   |
| Total Number of Technical Staff                                                 | Please Enter the Range of your total Technical Staff         | Option List   |
| Total Number of Admin Staff                                                     | Please enter the Range of your total Admin Staff             | Option List   |
| Company Global Presence                                                         | Please enter your company Locations outside UAE              | Text          |
| Current Active List of Customer/Clients (UAE & GCC or Globally)                 | Please attach your current Active List of Customer/Clients   | Attachment    |
| References to Active Customers                                                  | Please attach a References of your Active Customers          | Attachment    |
| Detailed Profiles of the Team with experience in the proposed product /solution | Please attach a Detailed Profiles File                       | Attachment    |

### Main Contact Person Information

| Question                           | Description                                | Question Type |
|------------------------------------|--------------------------------------------|---------------|
| Primary Contact Person Full Name   | Please Enter Main Person Contact Full Name | Text          |
| Primary Contact Person Designation | Please Enter Main Person Designation       | Text          |
| Primary Contact Email Address      | Please Enter Main Contact Email Address    | Text          |
| Primary Contact Person Number      | Please Enter Primary Contact Person Number | Text          |

### Company Previous Projects

| Question                                         | Description                                                                                                                                                                              | Question Type |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>Main 3 previous projects in UAE &amp; GCC</b> | Please attach a list of your main projects in the last 3 years (Include client(s) name(s), project brief, estimated project value & evidence of the projects with the completion dates.) | Attachment    |

### Technical Envelope

|                     |
|---------------------|
| General Attachments |
| <b>Allowed</b>      |

### Terms & Conditions

| Question                                       | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Question Type            |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Contract Terms &amp; condition</b>          | <p>We confirm that we have reviewed the contract template and accepted all the terms and conditions as stipulated in the contract &amp; no alteration or amendments or deviation from the said Contract text will be requested.</p> <p>Note: rejecting the contract template &amp; its terms and conditions will cause an automatic disqualification of your proposal</p>                                                                                                                                                                                                                                                                                                                                                                                                      | Multi Choice Option List |
| <b>Trade License</b>                           | We acknowledges that we should be authorized to provide the requested service in this tender where our trade license activity should match with the service required else our offer will be disqualified automatically.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes/No Value             |
| <b>Trade license &amp; Commercial Register</b> | Attach your Trade license & Commercial Register                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Attachment               |
| <b>ACCEPTANCE OF OFFER</b>                     | <p>A. We understand that the DUBAI Health Authority reserves the right to consider our Tender in full, in part, or reject it without assigning any reasons.</p> <p>B. Specifications/RFP given in the Quotation Form are general and may not include for everything, supplier shall add or delete as necessary in order to ensure that complete good/system is offered.</p>                                                                                                                                                                                                                                                                                                                                                                                                    | Yes/No Value             |
| <b>PERFORMANCE BOND</b>                        | <p>A. The succeeded supplier shall provide at his own cost, a Performance Bond in the form of an unconditional Bank Guarantee from a Dubai registered Bank in favor of the Dubai Health Authority, P.O Box: 4545, for 10% of the total value of the order not later than 10 days from receiving the LPO thru Oracle.</p> <p>B. The Performance Bond shall be valid from the date of receipt of the official purchase order to the date of successful completion of warranty period</p> <p>C. . Failure to perform obligations under the official order terms and conditions, the Bank Guarantee shall be confiscated and enchased by Dubai Health Authority and shall be the acquired right of the Dubai Health Authority, to take whatever legal action deemed necessary.</p> | Yes/No Value             |
| <b>DOCUMENTS TO BE SUBMITTED</b>               | <p>The following documents must be submitted online through e-supply website before the closing date. (NO HARD COPIES TO BE SUBMITTED)</p> <p>A. Your company latest profile/catalogs</p> <p>B. One Set of complete offers (Technical).</p> <p>C. One Full set of catalogs related to offers.</p> <p>D. General terms (tendering) Document, Singed and Stamped</p>                                                                                                                                                                                                                                                                                                                                                                                                             | Yes/No Value             |

|                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>DEFAULT</b>                       | <p>A. Failure to deliver and install any articles or part within the time specified in the order, the Dubai Health Authority may determine the order either fully or in part without prejudice to the Dubai Health Authority</p> <p>B. We agree to make good at our own cost any defects, imperfections, shortages, or any other faults in the products which shall appear after delivery of the products</p> <p>C. If the supplier breaches the terms and conditions of the order, the Dubai Health Authority in such eventuality shall procure other articles of similar nature from other source, and any excess over the original order price involved shall be payable by the supplier as a right to damages against the supplier for breaching of the official order terms and conditions in addition a 10% as administrative charges.</p>           | Yes/No Value |
| <b>SCIENTIFIC PUBLICATIONS</b>       | In case there is any relevant scientific publication regarding the adverse effects of the supplied product, we will withdraw all the remaining quantities and refund the DUBAI HEALTH AUTHORITY for the value of the quantities involved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes/No Value |
| <b>SHIPMENT</b>                      | The shipment of the contracted items shall be made by a method suitable to the nature of the product and having regard for the climatic conditions prevailing in the United Arab Emirates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes/No Value |
| <b>WARRANTY</b>                      | A. Warranty for a period of 36 months (If applicable) from the date of acceptance of the delivery unless if its specified in the Technical specs/RFP.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Yes/No Value |
| <b>DELAY IN DELIVERY</b>             | In case of delay in delivery, Supplier should inform P&C department before the promise date or within 30 days from the promise date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes/No Value |
| <b>Installation</b>                  | Supplier shall at his cost carry out the installation of the good/ system on the required site.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Yes/No Value |
| <b>General Terms and conditions</b>  | <p>A. The supplier shall be responsible for the entire system/service even when the peripherals are offered from other suppliers.</p> <p>B. In the event that the supplier delayed to provide the services or to supply the goods, on the agreed dates, a financial fine ranging between 0.05% to maximum 20% of services/goods value shall be imposed for each day or part hereof, in case these services do not Preclude the use of all the required services, otherwise the fine shall be imposed on the total value of the purchased services.(subject of the violation).</p> <p>C. In addition to the above, all other terms and conditions of local purchase shall apply to this Tender.</p> <p>D. All communication needed with the relevant unit, should be done through the Purchasing and Contract Department of the Dubai Health Authority.</p> | Text         |
| <b>Tender Period</b>                 | We agree to abide by this Tender for a period of 120 days from the last date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes/No Value |
| <b>Name of the authorised person</b> | Please provide the Name of Authorised Person that has accepted the terms and conditions on behalf of your company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Text         |
| <b>Date</b>                          | Please provide the date of when the above terms and conditions have been accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Date         |

#### Registration Terms & Conditions

| Question                | Description                                                                                                |
|-------------------------|------------------------------------------------------------------------------------------------------------|
| <b>DHA Registration</b> | Companies who wish to participate in this Tender must ensure that they are registered or they have renewed |

|                                   |                                                                                                                                                                                                                                                                                                      |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DHA Registration</b>           | For a new registration please visit the below link<br><br><a href="https://www.dha.gov.ae/en/ServiceCatalogue/Pages/ScServiceDetails.aspx?ServiceID=84&amp;bclevel=tlvlbc">https://www.dha.gov.ae/en/ServiceCatalogue/Pages/ScServiceDetails.aspx?ServiceID=84&amp;bclevel=tlvlbc</a>                |
| <b>DHA Registration (Renewal)</b> | For registration renewal please follow the below link<br><br><a href="https://isupplier.dubai.gov.ae/OA_HTML/RF.jsp">https://isupplier.dubai.gov.ae/OA_HTML/RF.jsp</a><br>function_id=34099&resp_id=-1&resp_appl_id=-1&security_group_id=0&lang_code=US&params=5j0bzUgs9M&oas=NoURathI5L5ZijwtBYhwlw |

### Tender Fees

| Question           | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Question Type |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>Tender Fees</b> | <p>A. If the total amount of your offer (all quoted items) is more than AED 100,000 then please refer to attached for Tender fees amount as per quoted amount.</p> <p>B. Tender Fees to be paid before or On the closing date , copy of receipt should be attached along with the offer through Supply 2 Dubai system. Submitting the tender fees copy after the closing date will result in excluding your offer immediately without prior notice</p> <p>D. Supplier who will participate with two offers ; they should use two different username in Tejari (eSupply) and should purchase the Tender twice; accordingly to submit Bid Bond amount that cover the both offers or preferred separate Bid Bond for the offers. Otherwise the other offer will be neglected.</p> <p>E. In case the total amount of your offer (all quoted items) is less than AED 100,000 then you don't have to pay Tender Fees.</p> | Option List   |

### Tender Fee Receipt

| <b>This section is applicable only when:</b> |                                              | Tender Fees = Yes |
|----------------------------------------------|----------------------------------------------|-------------------|
| Question                                     | Description                                  | Question Type     |
| <b>Tender Fee Receipt</b>                    | Please attach herein your tender fee receipt | Attachment        |

### Tender Bond

| Question           | Description                                                                                                                                                                      | Question Type |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>Tender Bond</b> | All vendors participating in DHA Tenders will have to submit a 2% of the total value of the offer as a tender Bond in the form of UN conditional bank guaranty or a cash deposit | Option List   |

### Tender Bond

| <b>This section is applicable only when:</b> |                                       | Tender Bond = Yes |
|----------------------------------------------|---------------------------------------|-------------------|
| Question                                     | Description                           | Question Type     |
| <b>Tender Bond</b>                           | Please attach herein your tender bond | Attachment        |

### Green Purchasing Requirements

| Question    | Description                                                                                     | Question Type |
|-------------|-------------------------------------------------------------------------------------------------|---------------|
| 1.          | Does your company has ISO 14000 certificate.                                                    | Yes/No Value  |
| 2.          | Does your company has OSHAS 18000 certificate.                                                  | Yes/No Value  |
| 3.          | Does your company has SA8000 certificate?                                                       | Yes/No Value  |
| 4.          | Does your company confirms that the items including the packaging are recyclable?               | Yes/No Value  |
| 5.          | Does your company confirms that the items including the packaging are environmentally friendly. | Yes/No Value  |
| Question    | Description                                                                                     |               |
| <b>Note</b> | Evidences may require from the suppliers.                                                       |               |

### Mandatory Documentation

| Question                          | Description          | Question Type |
|-----------------------------------|----------------------|---------------|
| <b>Technical Offer (pdf/word)</b> | Offer without prices | Attachment    |
| <b>Brochure (pdf)</b>             | Brochure (pdf)       | Attachment    |

### Commercial Envelope

|                     |
|---------------------|
| General Attachments |
| <b>Allowed</b>      |

### Company Details

| Question                      | Description                                                                                                                                                                                                                                                                                                     | Question Type |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>NOTE TO BIDDERS:</b>       | Dear Bidders, please note that tender bond has to be submitted before closing of the RFQ duly stamped by Finance department in DHA. Failing to comply with this the bid will be invalid and will not be accepted during evaluation phase.                                                                       | Yes/No Value  |
| <b>Contact Person Name</b>    | Please enter the contact person name                                                                                                                                                                                                                                                                            | Text          |
| <b>Contact Person Details</b> | Please enter the contact person number and email                                                                                                                                                                                                                                                                | Text          |
| <b>Company Address</b>        | Please enter the Company Address                                                                                                                                                                                                                                                                                | Text          |
| <b>IMPORTANT NOTE</b>         | It is mandatory to enter your prices in "unit price" column for any item that you are quoting for. Suppliers that fail to enter their prices and simply attach their offers will automatically be disqualified. I have read and confirm to follow the procedure other wise offer will be excluded from the rfq. | Yes/No Value  |

### Price Bid

|                                  |                                                                                                                                                           |                   |                     |                          |                                   |                      |              |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------|--------------------------|-----------------------------------|----------------------|--------------|
| Code                             | Description                                                                                                                                               |                   |                     |                          |                                   |                      |              |
| <b>Important Note</b>            | Kindly enter the unit price or the item value WITHOUT the VAT, also ensure to select the VAT category for each item quoted.                               |                   |                     |                          |                                   |                      |              |
| <b>Important Note</b>            | If the VAT is applied, will be added at PO stage.<br><br>For any questions or clarifications in regards to the VAT, kindly contact Federal Tax Authority. |                   |                     |                          |                                   |                      |              |
| Code                             | Description                                                                                                                                               | Remarks           | Unit of Measurement | Quantity                 |                                   |                      |              |
| 1                                | UAE National Day 2026 (RFP)                                                                                                                               |                   | EA                  | 0                        |                                   |                      |              |
| Delivery Period In Weeks         | Shelf Life                                                                                                                                                | Country of Origin | Manufacturer        | Supplier item definition | Manufacturer Brand Name / Part No | Year of Manufacturer | VAT Category |
|                                  |                                                                                                                                                           |                   |                     |                          |                                   |                      |              |
| Section total included in total? |                                                                                                                                                           |                   |                     | Yes                      |                                   |                      |              |

#### Mandatory Documentation

|                            |                   |               |
|----------------------------|-------------------|---------------|
| Question                   | Description       | Question Type |
| Financial Offer (pdf/word) | Offer with prices | Attachment    |